For people using G-Suite (professional Google services through your university or other service), use the following directions:

• Visit hangouts.google.com



Click VIDEO CALL

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• In the new window that pops up, click +Join or Start a Meeting

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• You will have the option to either enter a nickname or leave it blank. Enter something unique to you (for example, your first name last name and SBS 2020) and press Continue



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- Copy the URL in the window that pops up and paste it into the SBS spreadsheet (tiny.cc/sbs2020posters)



• When it is time to present your screen, use the **Present now** options in the lower right corner

