For people using G-Suite (professional Google services through your university or other service), use the following directions:

- Visit hangouts.google.com
- Click VIDEO CALL
- In the new window that pops up, click +Join or Start a Meeting
• You will have the option to either enter a nickname or leave it blank. Enter something unique to you (for example, your first name last name and SBS 2020) and press Continue.

• Click Join Meeting.

• Copy the URL in the window that pops up and paste it into the SBS spreadsheet (tiny.cc/sbs2020posters).

• When it is time to present your screen, use the Present now options in the lower right corner.